



## **Minutes of the Meeting held at Earls Barton Primary School on Monday 13<sup>th</sup> September 2021**

**Present:** Cllrs P Morrall (Chair), J Bond, G Broadhead, N Chapman, S Dodds, S Glover, V Gould, S Hiscock, M Walters, C Wells.

### **113/21 Public Speaking Time**

A members of the public addressed the Parish Council regarding Town Twinning.

### **114/21 Apologies for Absence**

Apologies for absence were received from Cllrs B Chapman, P Hadman, W Mills.

### **115/21 Declarations of Pecuniary Interest**

None declared

### **116/21 Minutes of the Meeting of 12<sup>th</sup> July 2021**

It was resolved to adopt the minutes as a correct record.

### **117/21 Review of Policies**

Following a vote, it was resolved to approve the following policies: Model Publication Scheme, Pensions Discretion Policy, Social Media Policy.

### **118/21 Review of Terms of Reference**

Following a vote, it was resolved to approve the following Terms of Reference: Personnel Committee, Sand and Gravel Committee and Social/Housing/Planning Committee.

### **119/21 Accounts**

It was resolved to pay the following accounts:

	<b>Chq no</b>	<b>Payee</b>	<b>Details</b>	<b>£</b>
085	B/Transfer	Planning Portal	Planning Fees – The Grange	144.00
086	B/Transfer	Planning Portal	Planning Fees – The Grange	262.00
087	B/Transfer	EB Primary School	Hall Hire	30.00
088	B/Transfer	Thompson Tree (Northants)	Treework	11150.00
089	B/Transfer	Reids Playground Maintenance	Play Equipment Repairs	888.00
090	B/Transfer	Northants CALC	Cllr Training – Code of Conduct (MW)	38.00
091	B/Transfer	SLCC	Training – National Conference	447.00
092	B/Transfer	Wilson Browne Solicitors	Pioneer – Lease Registration	348.60
093	B/Transfer	Marmax Recycled Products	Cemetery – Memorial Benches	546.00
094	B/Transfer	TDP Limited	Cemetery – Memorial Benches	1195.77
095	B/Transfer	Mineral Star Construction	Cemetery – safety fencing at gates	207.60
096	B/Transfer	Opus 2	Digital Transcripts	200.93
097	B/Transfer	Wellers Law	Counsel Fees	900.00
098-100	B/Transfer/ 300011	Salary Costs	Clerk/Tax&NI/Pension	2725.93
101	Sports Fund	CS2	Sports Dev – Consultancy Services	2400.00
102	Sports Fund	CS2	Sports Dev – Project Manager Fees	1800.00
103	Sports Fund	Scroxtton & Partners	Sports Dev – Architects	6720.00

104	Sports Fund	Pickerings Hire	Sports Dev – Container Hire	95.04
105	Sports Fund	Pickerings Hire	Sports Dev – Container Hire	95.04
106	Sports Fund	CC Town Planning	Sports Dev – Planning Services	1523.40
107	Sports Fund	Southern Testing	Sports Dev – Consultancy Fees	1908.00
108	Sports Fund	Southern Testing	Sports Dev – Consultancy Fees	1824.00
109	B/Transfer	Wellingborough Norse	Grounds Maintenance (July)	3245.90
110	B/Transfer	Total Gas & Power	EB Library – Utilities	37.43
111	B/Transfer	Wellers Law	Counsel Fees	1500.00
112	B/Transfer	Graham Sykes	SBD Insurance	1429.32
113	B/Transfer	Fire Fox Couriers	Allotment – waste removal	180.00
114	B/Transfer	BHIB	Annual Insurance	2002.63
115	B/Transfer	BHIB	EB Library – Insurance	660.11
116	B/Transfer	Interdirect Limited	Website – domain name	180.00
117	B/Transfer	Wellingborough Norse	Grounds Maintenance (Aug)	3245.90
118	B/Transfer	Wellers Law	Legal Advice	708.00
119	300012	Mr & Mrs J Beattie	Reimbursement of Exclusive Rights	180.00
120	300013	Skipton Building Society	Transfer to Sports Fund	25000.00
121	Sports Fund	CS2	Sports Dev – Consultancy Fees	2400.00
122	Sports Fund	Pickerings Hire	Sports Dev – Container Hire	95.04
123	Sports Fund	Mineral Star Construction Ltd	Pioneer – cabin installation/grounds	50509.78
124	Sports Fund	Global Surveys	Sports Dev – Consultancy Fees	540.00
125	B/Transfer	PKF Littlejohn LLP	Audit Fees 2020/21	720.00
126	B/Transfer	J Greener	Cemetery – grave levelling	70.00
127-129	B/Transfer/300014	Salary Costs	Clerk/Tax&NI/Pension	2733.58

#### 120/21 Planning

(a) Planning Applications Received:

NW/21/00654/VAR – application to vary conditions 2 (substitution of approved plans) 23 (details of the design and specification of the ball stop mitigation) of planning permission reference WP/20/00150/FUL. In relation to condition 2 seeking to replace Boundary Risk Assessment by Labosport Ltd (ref: LSUK.19.0821) with: Grange Sportsfield Development Ball Strike Protective Fencing Report and replace drawing number 1013-102-P5 (Fencing Layout Plan) with drawing number: 1013-102-P7 – (Fencing Layout Plan). And amend condition 23 to state ‘The development hereby approved shall be carried out in accordance with the approved ‘Grange Sportsfield Development Ball Strike Protective Fencing Report’ and ‘Proposed Fence Plan (drawing 1013 102 Rev P7)’. The approved details shall be retained and maintained thereafter – The Grange Sportsfield, Northampton Rd.

NW/21/00667/FUL – proposed single storey rear and side extension – 81 Churchill Rd.

NW/21/00680/ADV – application for consent to display an advertisement consisting of one non-illuminated fascia sign measuring 216 cm x 74 cm square – 3 Station Rd.

NW/21/00683/FUL – change of use from a former church to Use Class E(g) Business. Single storey side/rear extension – Church of St Anselm (RC Church), Churchill Rd.

NW/21/00702/FUL – erection of a single storey rear extension. The demolition of existing entrance porches and erection of new entrance porches. The erection of a new canopy to the garden. The refurbishment of an existing cellar area. Various window and maintenance works to the house – 39 West St

NW/21/00703/LBC – Listed Building Consent for erection of a single storey rear extension. The demolition of existing entrance porches and erection of new entrance porches. The erection of a new canopy to the garden. The refurbishment of an existing cellar area. Various window and maintenance works to the house – 39 West St.

NW/21/00708/FUL – proposed replacement of existing garage/workshop with a new garage/workshop – 27 Station Rd.

NW/21/00752/FUL – demolition of the existing conservatory and replacement with a single storey rear extension with a first-floor terrace above and a first-floor side extension over an existing single storey structure. Front extension to the existing porch – 3 Cordon Crescent.

NW/21/00773/FUL – single storey side/rear extension – 29 Manor Rd.

Following discussion, it was resolved to comment on application NW/21/00683/FUL as, due to the fact there are less parking spaces than allocated work stations, it will put pressure on parking in Churchill Road, and object to NW/21/00752/FUL and ask for this application to be referred to the planning committee as there are concerns over loss of privacy to neighbouring properties. No comments were required on the other applications received.

- (b) Social/Housing/Planning Committee – it was resolved to adopt the minutes of the meeting held on 10<sup>th</sup> August 2021 as a correct record.
- (c) Proposed Solar Farm on land to the east of Grendon lakes – following discussion, it was resolved to wait for the public information event before making comment.
- (d) Section 106 Contributions - North Northamptonshire Community have confirmed that no further S106 funding will be sought for the Sports Development relating to permission for an additional 26 dwellings on The Wickets.

#### 121/21 Police/Community Safety

- (a) Crime Report – Sgt Baz Hughes and PCSO Gareth Cross attended the meeting to talk about policing in Earls Barton. The Clerk advised that, according to the police.uk website, 19 crimes were reported in June 2021 and 21 in July 2021. Sgt Hughes advised that reports of anti-social behaviour in the village has reduced in the last three months. He agreed that the lack of context for the figures from the police.uk website was a problem, but reassured the members that if there were any causes for concern, information would be provided to the Parish Council and the public through the Neighbourhood Alerts system. He also encouraged anyone with any concerns to report these via the Northants Police website or by ringing 101. PCSO confirmed that he will be holding police surgeries in EB Library, and is currently finalising dates.
- (b) Police, Fire and Crime Commissioner – Cllr Walters and the Clerk to attend.

#### 122/21 Sports and Leisure Development

- (a) The Grange Sports Development Update – Cllr Glover reported that a meeting is to be convened between the PC and consultants to discuss the type of plant required for the new pavilion. The VAT report has been received which confirms that VAT can be reclaimed on the project. The application to the National Lottery for funding was not successful.
- (b) Pioneer Sports Field – work is now complete.

#### 123/21 Finance

- (a) ¼ Bank Reconciliation – it was resolved to approve the bank reconciliation to 30 June 2021.
- (b) Audit 2020/21 – it was resolved to accept the external auditors report for the year ending 31 March 2021.
- (c) Annual Insurance – as no alternative quotes were received, it was resolved to approve the renewal of the annual insurance with BHIB.
- (d) Annual Insurance for Earls Barton Library and Community Centre – it was resolved to approve the renewal of the insurance with BHIB.
- (e) Review of Street Lighting Prices – it was resolved to delegate this to the Clerk, subject to the details of the cost being clarified.
- (f) Quote for Treeworks – it was resolved to approve the quote from Thompson Trees for the additional works required.

#### 124/21 Committees

- (a) Allotment Committee – it was resolved to adopt the minutes of the meeting held on 14<sup>th</sup> July 2021 as a correct record. A follow up meeting to be arranged.
- (b) Environment Sub-Committee – it was resolved to adopt the minutes of the meeting held on 21<sup>st</sup> July 2021 as a correct record. A follow up meeting to be arranged.
- (c) Events Committee – it was resolved to adopt the minutes of the meeting held on 27<sup>th</sup> July 2021 as a correct record. It was resolved that the Firework Display go ahead, subject to Cllr B Chapman's commitment. A follow up meeting is to be arranged.
- (d) Personnel Committee – a meeting is to be arranged to carry out the Clerk's appraisal and discuss staff welfare issues.

#### 125/21 Library Corporate Plan Consultation

It was resolved to delegate this matter to the Clerk to respond.

#### 126/21 Recreation Field

It was resolved to agree to a request to rope off part of the Rec for a sponsored event in October.

#### 127/21 Voi Scooters

Following discussion, it was resolved to object to any future proposals for Voi Scooters to be introduced in the Earls Barton as the area is not suitable or big enough.

#### 128/21 Town Twinning

Following discussion, it was resolved to support a request from Simon Elvin to look into the twinning process and report back to a future meeting.

#### 129/21 Complaint regarding issue with grave digging at the Cemetery

It was resolved to refer this matter to the Grounds Maintenance Committee to deal with the complaint.

#### 130/21 Highways and Maintenance

- (a) Defibrillator outside Jeyes – following a request for the PC to take over the maintenance of the defib, it was resolved to delegate this matter to the Clerk to deal with after looking at alternative options.
- (b) Road closure on Sunnyside – closure for three days from 13<sup>th</sup> September noted.
- (c) Reduction of speed limit on Grendon Road – following discussion, it was resolved to support the proposal for a speed limit reduction to 30mph on Grendon Road.
- (d) Reduction of speed limit A4500 – following discussion, it was resolved to support a request for speed limit reduction to 40mph on A4500 to junction with Wellingborough Road, whilst noting that the signs are already in situ.
- (e) Parking in village centre – it was resolved that Cllr N Chapman and the Clerk convene a meeting with NNC to discuss options.
- (f) Recreation Field Dog Control Orders – it was noted that the Rec will be added to a list of sites for discussion when Public Space Protection Orders are next discussed by NNC. It was resolved that an article to raise awareness be sent to the village magazines.
- (g) Digital Display Boards at bus stops – it was resolved to support a request for digital display boards at bus stops in the village.
- (h) Bins on Recreation Field – it was confirmed that the bins have been ordered.
- (i) Planters in the village centre – it was resolved to refer this matter to the Environment Sub-Committee.
- (j) Request for double yellow line on Broad Street – this matter will be discussed during site meeting with NNC.
- (k) Queen's Green Canopy – it was agreed to accept All Saint's offer of a tree. Discussion regarding locations for planting to be referred to the Environment Sub-Committee.

#### 131/21 NCALC/SLCC/ACRE Correspondence

- (a) Northants ACRE Covid-19 Community Champions – presentation booklet held by Clerk.

#### 132/21 North Northants Council

- (a) Councillors Report – Apologies for absence were received from Cllrs Brown and Hallam. Cllr Lora Lawman reported on the response to the Boundary Commission consultation, the Corporate Plan Consultation, grants available through the Office of Police, Fire and Crime Commissioner and for defibrillators, and confirmed that a list of S106 funding outstanding for each area has been requested.
- (b) Dog Bins on footpath from The Pyghtle to Industrial Estate – a report from Cllr Brown confirmed that DWH has agreed to install dog bins and will maintain them until the development is handed over to a maintenance company. The surrounding area will also be developed to include a formal footpath.

#### 133/21 Park Street Car Park

The public and press were excluded from the meeting during consideration of this item in accordance with section 100A of the Local Government Act 1972, on the grounds that it involves the likely disclosure of exempt information of the description shown in Part 1 of Schedule 12A to the Act.

The Clerk provided an update on the current position.

Date of Next Meeting

Monday 11<sup>th</sup> October 2021 – 7.15pm

**It should be noted that these minutes are subject to the approval of Earls Barton Parish Council**

Rosemary Smart – Clerk to the Council

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