



**Minutes of the Meeting held at Community, 108 Northampton Road, Earls Barton
on Monday 13 May 2019**

Present: Cllrs I Abbott, J Bond, M Cahill, N Chapman, S Dodds, W Mills, P Morrall, L Morrison, M Perkins, C Wells.

061/19 Election of Chair

Cllr Morrall was proposed by Cllr Wells and seconded by Cllr Mills. As there were no further nominations, Cllr Morrall was elected as Chair and duly signed the Acceptance of Office.

062/19 Election of Vice Chair

Cllr Wells was proposed by Cllr Morrall and seconded by Cllr Bond. Cllr Mills was proposed by Cllr Cahill and seconded by Cllr Wells. Following a vote, Cllr Wells was elected as Vice Chair.

063/19 Election of Committees

The members of each committee were reviewed. The following committees were duly elected and terms of reference were signed for each: Allotment Committee, Events Committee, Finance Committee, Grounds Maintenance Committee, Personnel Committee, Sand and Gravel Committee, Social/Housing/Planning Committee, Sports Development Committee, Strategic Planning Committee, Youth Affairs Committee.

064/19 Review of Policies

Following minor amendments to the Standing Orders to allow for substitute member to committee and voting on co-option, it was resolved to approve the following policies: Standing Orders, Financial Regulations, Cemetery Rules and Regulations, Complaints Procedure, Equal Opportunities & Racial Harassment, General Statement of Safety Model Publication Scheme, Social Media Policy and Data Protection Policy, Privacy Notice, Subject Access Request Procedure, Data Breach Policy, Records Retention Policy.

065/19 Public Speaking Time

Members of the public attended to address the Parish Council regarding the development of Mill House.

066/19 Apologies for Absence

It was resolved to approve apologies for absence from Cllrs B Chapman, Glover and Rice.

067/19 Declarations of Pecuniary Interest

No declarations of pecuniary interest were made.

068/19 Minutes of the Meeting of 8 April 2019

It was noted that Cllr Cahill had attended the meeting but was not recorded on the minutes. Following this amendment, it was resolved to adopt the minutes as a correct record.

069/19 Accounts

It was resolved to pay the following accounts:

| | Chq no | Payee | Details | £ |
|----|---------------|-------------------------|--|----------|
| 31 | 4689 | E-on | Pioneer – Electricity | 56.70 |
| 32 | 4690 | E-on | Chapel – Electricity | 21.91 |
| 33 | 4691 | Northants CALC | Membership Subscription/Internal Audit | 1904.89 |
| 34 | 4692 | Northants CALC | LGPS Workshop | 72.00 |
| 35 | 4693 | Reids Playground Maint. | Playgroup Repairs (rodeo board) | 1368.00 |

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|-------|-------------|----------------------------|-------------------------------------|---------|
| 36 | 4694 | Reids Playground Maint. | Playground Repairs (zip wire) | 1242.00 |
| 37 | 4695 | Rialtas Business Solutions | Annual Support | 145.20 |
| 38 | 4696 | TDP Limited | Tribute Bench | 453.74 |
| 39 | 4697 | EB Music | Reimbursement of overpayment | 500.00 |
| 40 | Sports Fund | Ecology by Design | Ecology Appraisal and Report | 960.00 |
| 41 | Sports Fund | Dunnkirk Consultancy Ltd | Tree Survey | 780.00 |
| 42 | Sports Fund | CGMS Ltd | Heritage Assessment | 1983.67 |
| 43 | Sports Fund | Hewitsons | Legal Fees | 1800.00 |
| 44 | 4698 | Wellingborough Norse | Ground Maintenance (Apr 19) | 3195.51 |
| 45 | 4699 | Mr R Bond | VAS Maintenance (Apr 19) | 65.00 |
| 46-50 | 4970-74 | Salary Costs | Clerk/Y-club Leaders/Tax/NI/Pension | 2807.29 |
| | Receipt | Northants County Council | Mowing Grant | 2334.12 |

070/19 Planning

- (a) Planning Applications Received:
- WP/19/00224/FUL – proposed loft conversion with front facing gabled dormer, two front velux rooflights and rear flat roof dormer – 41 Clarke Court
- WP/19/00252/FUL – single storey side extension – revised scheme following permitted application ref: WP/18/00467/FUL – 19 St Crispins Road
- WP/19/00254/FUL – 2 two storey houses with cellars and separate garages to be built on the site of the old store building/hardstanding to appear as dormer bungalows from the A4500 – Brookhill Farm, 6 Main Rd
- Following discussion, it was resolved to request a site viewing on WP/19/00224/FUL due to concerns over loss of privacy and the proposal being out of character with surrounding properties, and to object to WP/19/00254/FUL as it is in contradiction to policies within the Joint Core Strategy and EB Neighbourhood Plan. No comments were required on the other application received.
- (b) Social/Housing/Planning Committee Meeting – it was resolved to adopt the minutes of the meeting of 23 April 2019 as a correct record.
- (c) Ecton Neighbourhood Plan – Consultation in Accordance with Regulation 14 of the Neighbourhood Planning (General) Regulations 2012 – it was agreed that comments be forwarded to the Clerk.

071/19 Finance & Projects

- (a) Audit 2018/19 – The Clerk presented the end of year accounts. Each point on Section 1 – Annual Governance Statement 2017/18 of the audit return was read out to the members for consideration. It was unanimously agreed that points 1-8 be approved as “yes” with point 9 being approved as “not applicable”. The Internal Auditors report was read out to the Parish Council and it was resolved to approve the recommendations. It was unanimously resolved to approve the end of year accounts and forward to the External Auditor. The Clerk was thanked for her work on the year end accounts.

072/19 Police/Community Safety

- (a) Crime Figures and Report – The Clerk advised that 222 crimes were reported in year 2018/19. This figure was lower than comparative villages, Irchester and Finedon.
- (b) Joint Action Group Meeting – the next meeting will be held on 15 May.
- (c) Community Speedwatch Report – a report was read out by the Clerk advising that a number of speeders were detected during the recent Community Speedwatch sessions, and details have been reported to the police. A session was held in West Street. No speeding was detected but two vehicles were witnessed mounting the pavement and have been reported to the police. Now that PCSO Hurst is back on full duty, the Clerk will arrange a community meeting regarding West Street.

073/19 Sports and Leisure Development

- (a) Update – it was reported that EBS&CT and EBSA have held a meeting and have agreed to work together to manage the facility during the development. Reports are still being collated for the outline planning application. A presentation for Pioneer funding will be delivered at the next meeting.
- (b) Sports Development Committee Meeting – it was resolved to adopt the minutes of the meeting of 1 May 2019 as a correct record.

074/19 Northamptonshire County Council

It was agreed that the Clerk invite Cllr Gough as County Councillor to attend the next meeting or provide a report in his absence.

- (a) Consultation on the priorities of Stand Out Northamptonshire 2019 – no comments required.
- (b) Earls Barton Library – the first meeting of the trustees was held, as was the AGM. The Trust are currently awaiting the final contract from NCC, which has been agreed as £1 per year over a 25 year lease term. Work is to be carried out to the building by NCC to make it fit for purpose. The Library will be holding a Literary Festival in June.

Date of Next Meeting

Monday 10 June 2018 – 7.15pm

It should be noted that these minutes are subject to the approval of Earls Barton Parish Council

Rosemary Smart – Clerk to the Council

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