



EARLS BARTON SPORTS & LEISURE PROJECT MANAGEMENT TEAM

Minutes of the Meeting held on Tuesday 2nd August 2022 at The Grange Sports Field

Present

Cllr Steve Glover (Chair), Cllr Jayne Bond (EBPC), Bob Entwistle, Cllr Steve Hiscock (EBPC), Antony Owen (EBUFC), Cllr Sam Weller (EBPC).

1. Welcome and Apologies for Absence

Apologies were received from Cllr G Broadhead, Cllr S Dodds, Cllr C Wells, Chris George, Matt Kennedy and Rosie Smart.

2. Meeting held 7th June 2022

(a) Approval of Minutes - It was agreed to approve the minutes.

(b) Matters Arising: no comment.

3. Project Manager Update (CS2) – No members of CS2 were present and were unable to be contacted by phone to provide any update on matters.

(a) Completed Actions – Following discussion, it was expected that the planning application was submitted on 29th July 2022, but no formal notification has been received. Chair will contact CS2 for conformation.

(b) Current Activities – The date of when the build is going out to tender was raised. Also is there anything else that might be required to move the project forward that CS2 may require from the various parties? Chair will contact CS2 for conformation of tender date and information required.

(c) Outstanding Decisions/Approvals Required – No information supplied.

(d) Project Plan Update including timeline – Updated timeline required.

4. Building Design Update/Discussion (CS2/S&P)

CS2 not present to update but design has been updated for the planning application.

5. Planning Status (CS2)

CS2 not present but it was expected that the planning application was submitted on 29th July 2022, but no formal notification has been received. See 3(a).

6. Site Actions/Handover Status with DWH (AO)

- DWH are waiting on UKPS to confirm the power available. A 69KVA 3 phase supply with gas would provide sufficient power for the clubhouse and 3G Pitch. However Green energy requirements meant a bigger supply is required. DWH believe a 170kva 3 phase supply may be required once they remove their site set up. The existing clubhouse

should not require any additional supply as long as the gas supply is maintained. At present a 69kva 3 phase fuse is installed UKPS would need to advise how much of that capacity is still available. FHP have quoted that the site would require in excess of 400KVA. This was considered very high and getting an external electrical engineer to assess the requirements should be considered. CS2 need to provide additional quotes for this section of work for EBPC to approve. It was noted that the Sports Hall would require a dedicated new power supply from Northampton Road, but that cost should be budgeted for in Phase 3. (Post meeting DWH advised that other services need the project team to contact as they have taken as far as they are able. DWH provided correspondence)

- Cricket outfield is scheduled to be moved on the 12th September 2022.
- Confirmation required that the irrigation tanks will be sited underground.
- Quality of football pitch. DWH will be taking action on the exposed brick and various humps before September and the start of the football season.
- Maintenance of the trees and bushes along the boundary footpath and houses. DWH are disputing who is responsible for the maintenance. To show that the land is owned by DWH and that they have responsibility, the original correspondence from the solicitors received by the Parish Council during the process of selling the land is required. This will show that DWH took ownership of the whole of the tree line and the Sports Ground boundary is before the tree line.

7. Budget Update Review (AO)

No update. Awaiting costings.

8. Funding Update/Discussion (SG)

- **Football Foundation** – The recommendation of the Committee is that this should now be a joint application between the Parish Council and the Trust to increase the chances of success. This will require both Trustees and Parish Councillors to sign the application. Recommendation to be put to the Parish Council in September's meeting. It was determined that authorisation from the Parish council be sought via email circulation and then formally ratified in the next Parish Council meeting. A similar process was suggested for EBS&CT to ensure quick turnaround to meet FF timeline.
- **NNC Grant** – no report.
- **Other funding** – no report.

9. Earls Barton Sports and Community Trust Update (SG)

The Trust is to have a meeting on 24th August. It is important this meeting takes place to elect a new Chair and to agree Trustees to sign the Football Foundation application. It was agreed that the Trust needs to accelerate its activities to increase the likelihood of a successful application. It would be prudent that prior to the 24th August, the EBPC/Trust contact the VAT specialist that the Foundation recommended, to confirm the previous advice of who should be the applicant and therefore who should be named on and sign the documents.

10. Any Other Business (All)

AO expressed his concern over the time it is taking to move forward with the project.

JB, SH, BE expressed concerns at the level and quality of communication from CS2 at this critical time in the project.