



Minutes of the Meeting held at via Zoom on Monday 12 October 2020

Present: Cllrs P Morrall (Chair), J Bond, G Broadhead, N Chapman, S Dodds, S Glover, W Mills, B Rice, C Wells.

113/20 Public Speaking Time

No members of the public were in attendance.

114/20 Apologies for Absence

Apologies were received and approved from Cllrs M Cahill, B Chapman, L Morrison and M Perkins.

115/20 Declarations of Pecuniary Interest

None were received.

116/20 Minutes of the Meeting of 14 September 2020

It was resolved to adopt the minutes as a correct record.

117/20 Accounts

It was resolved to pay the following accounts:

	Chq no	Payee	Details	£
80	4952	BHIB	Annual Insurance Renewal	1810.57
81	4953	BHIB	EB Library Insurance	659.00
82	4954	Seagrave Inspection Services	Playground Inspection	216.00
83	4955	Anglian Water	Allotment	23.70
84	4956	Anglian Water	Cemetery	25.10
85	4957	E-on	¼ Street Light Maintenance	168.64
86	4958	Reids Playground Maint.	Playground Repairs	168.00
87	4959	Wellingborough Norse	Grounds Maintenance – Bins (Sept)	132.00
88	4960	Wellingborough Norse	Grounds Maintenance (Sept)	3054.00
89	4961	Northants CALC	Cllr Training – Off to a Flying Start – GB	44.00
90	4962	Skipton Building Society	Transfer to Sports Fund	25000.00
91	Sports Fund	Pickerings	Storage Hire – The Grange (Aug)	90.72
92	Sports Fund	Pickerings	Storage Hire – The Grange (Sept)	95.04
93	4963	E-on	¼ Street Lighting	844.88
94	4964	Northants CALC	Cllr Training – Planning – GB	38.00
95-97	4965-4967	Salary Costs	Clerk/Registrar/Tax/NI/Pension	2784.07

118/20 Planning

- (a) Social/Housing/Planning Committee – it was resolved to adopt the minutes of the meeting of 8 October 2020 as a correct record.
- (b) Government White Paper: Planning for the future – the response from Chris Heaton-Harris MP was reported. It was resolved that a letter be sent stating that the Parish Council are not satisfied with the response and that we would like our MP to represent our concerns about planning reforms.

119/20 Police/Community Safety

- (a) Crime Report – The Clerk advised that, according to the national police website, 28 crimes were reported in Earls Barton in August 2020. PCSO Gareth Cross has indicated that he will try and attend the November meeting. It was agreed that concerns of the crime figures as reported on the website be discussed with PCSO Cross.
- (b) Anti-social behaviour on The Recreation Field – instances of littering, graffiti, noise nuisance and general anti-social behaviour were discussed. It was agreed a discussion be held with PCSO Cross at the next PC meeting. The Clerk was also asked to put a notice in the village magazines and look into upgrading the litter bins.

120/20 Finance

- (a) Audit 2019/20 – it was resolved to accept the external auditors reports for the year ending 31 March 2020.
- (b) Outstanding S106 Monies – following discussion, it was resolved to accept Aylesbury Mains quote to upgrade the lighting on the Recreation Field to LED and to cancel the lighting maintenance contract with E-on. It was also resolved to accept the quote from E-on to install 2 solar lights on the footpath from Wellingborough Road to Churchill Road, subject to confirmation of the spread of light from the unit. As there is further funding available, it was agreed that the Clerk obtain quotes for replacement street lighting on Mears Ashby Road and on the driveway at The Grange Sport Field.
- (c) Bank Account – following a report from the Clerk, it was resolved to update the signatories on the existing bank accounts and begin the process to move the accounts to Unity Bank. The Clerk will also look into insurance to cover to protect investments above £85,000.

121/20 Sports and Leisure Development

- (a) The Grange Sports Development Update – Cllr Glover reported that a meeting of the Earls Barton Sports and Community Trust had been held to agree initial membership to the organisation. EBPC will again apply for funding from BCW at the Resources Committee in November. Nortoft are working on the business plan to support the application. It was resolved to accept the amended quote from Nortoft for the work required. The Project Management Team are now looking at the procurement of a professional Project Manager to oversee the development and will report back to the PC. It was noted that, due to delays in the ground work at The Grange, EBUFC will need to hire pitches for training and matches for a year more than originally planned. This will have a financial impact. It was resolved that EBPC write to DWH to ask whether they are able to offer any financial help to EBUFC.
- (b) Pioneer Sports Field Update – the signed lease is still outstanding, but Cllr Glover is in contact with the agents.

122/20 Grounds Maintenance Committee

- (a) Grounds Maintenance Specification – it was resolved to approve the changes to the specification recommended by EBUFC and EBCC.
- (b) Tree Survey – the quotes received were discussed. The Clerk was asked to contact one of the contractors to provide additional information that may impact on the quote given. It was resolved that, once the confirmed quote is received, delegated powers are given to the Clerk to authorise the contractor to carry out the survey, following consultation with the Chair and Vice-Chair. Any emergency treeworks identified in the survey will be dealt with.

123/20 Events

- (a) Remembrance Sunday – in order to adhere to government guidelines, a reduced service will be held. It is hoped that the service will be live-streamed and the community will be asked to join in a two minutes silence from their doorstep. NC to look into the provision of maroons for Armistice Day.
- (b) Christmas Lights – it is anticipated that the village Christmas tree will be erected on The Square on Saturday 4 December. As the project funds put aside for the commemoration of VE Day had not been spent, it was agreed to use funds from the projects budget to light up the village centre by providing a tree to each retailer. The PC will also arrange installation if agreeable with the retailer. It was also agreed that the PC will provide a tree to EB Library and Community Centre.

124/20 Review of Policies

Taking into account the changes recommended by the Clerk, it was resolved to approve the following policies:

Cemetery Rules and Regulations	Code of Conduct	Complaints Procedure
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Data Protection Policy	Disciplinary Policy	Equal Opportunities and Racial Harassment
Financial Regulations	GDPR – Data Breach Notice	GDPR – Privacy Notice
GDPR – Records Retention Policy	GDPR – Subject Access Request Procedure	General Statement of Safety Policy
Grant Funding Policy	Grievance Policy	Model Publication Scheme
Pension Discretion Policy	Social Media Policy	Standing Orders

125/20 Recycling

The Clerk has been working on the project, but is currently awaiting a response from Georgie on how to move forward.

126/20 Highways and Maintenance

- (a) Pocket Parks – it was reported that NCC will not agree to extending the lease beyond the current 10 years. Following discussion, it was agreed to accept the lease as proposed.
- (b) Covid Snake – as the lease has now been finalised, work will begin to instal the Covid snake outside the Library and Community Centre.
- (c) Parking at Earls Barton Primary School – a discussion was held on parking around the school. It was noted that staggered start times due to Covid-19 are have an impact, but this does not excuse dangerous or inconsiderate parking. NC to talk to the Head of the Primary School to discuss how this can be raised with parents and visitors to the school.
- (d) Planters – deferred to November’s meeting.
- (e) Annual Playground Inspection – it was agreed that works would not be carried out on the skate ramp due to its imminent removal. It was resolved to delegate powers to the Clerk to order repair works following consultation with the Chair and Vice-Chair. The Clerk will also look into a replacement for the ‘mammoth’ climbing frame.
- (f) Covid-19 Safety Signs – as these signs are advisory about social distancing rather than an insurance requirement, it was resolved not to replace the vandalised signs.

127/20 Borough Council of Wellingborough Correspondence

- (a) Public Space Protection Orders Consultation – following discussion, it was agreed not to request a PSPO for the Recreation Field at the present time. It was also resolved that the current Dog Control Order on the Rec be supported and a Dog Control Order to keep dogs on leads be requested to cover the Pioneer and The Grange Sports Fields.

128/20 Northamptonshire County Council

- (a) Earls Barton Library – the lease has now been signed by all parties.
- (b) Northamptonshire Local Cycling and Walking Infrastructure Plan Consultation – it was resolved to respond to the consultation expressing disappointment that Earls Barton had not been included in the plan, and asking that greater infrastructure for Earls Barton is included, as well as and enhancement of the current footpaths between the village and Northampton and Wellingborough in include cycleways.

129/20 Park Street Car Park

Awaiting further information on legal proceedings.

Date of Next Meeting

Monday 9 November 2020 – 7.15pm

It should be noted that these minutes are subject to the approval of Earls Barton Parish Council

Rosemary Smart – Clerk to the Council

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