



EARLS BARTON SPORTS & LEISURE PROJECT MANAGEMENT TEAM

Minutes of the Meeting held electronically on Tuesday 2 March 2021

Present: Cllr Steve Glover (Chair), Cllr J Bond (EBPC), Bob Entwistle, Chris George (EBCC), Johnny Grove (CS2), Rob Mair (EBCC), Antony Owen (EUFUC), David Rust, Cllr C Wells (EBPC), Rosie Smart (Clerk to EBPC).

1. Welcome and Apologies for Absence

Apologies were received from Cllr Steve Dodds (EBPC) and Matt Kennedy (EBCC)

2. Approval of the Minutes of the Meetings held 2 February 2021

It was agreed to approve the minutes.

3. Liaison with Developers

DWH was provided with a copy of the planning conditions tracker and have indicated that there are several areas on which they are able to assist in meeting the conditions. RM to circulate the updated tracker. An asbuilt survey is currently being carried out. Some maintenance work has been carried out on the ground and Fineturf are due back, but there is not confirmed date for this. DWH has confirmed that they will look into the situation with rabbits, but there has been no response regarding the earthworks required in the orchard area. A formalised agreement regarding the work still to be carried out by DWH and the handover is required. RM to provide BE with a list of what is still to be done.

4. Advancement of Project

(a) Project Manager - update – JG confirmed that CS2 is currently working on the initial cost plan. Once complete, the cost plan and programme will be sent to the project team along with a suggested list of contractors, before a letter of interest is sent out with the brief. RS will provide an up-to-date overview of the sports fund, taking into account any expected outgoings. CS2 will then create a budget tracker. It was reiterated that CG has registered an interest in the ongoing project and will be precluded from any discussion or decision-making relating to the awarding of contracts. By the next meeting, CS2 hope to be in a position to discuss value engineering and some tender information for the design team.

(b) BCW Capital Grant Application – update – The Resources Committee of BCW approved the grant of £800,000.00, subject to other expected funding being confirmed. It was agreed that, at some point, clarification on whether the funding will be forthcoming for the pavilion if the funding for the 3G pitches is not approved.

5. Funding

- (a) Funding Co-ordinator** – DR advised that he had been in touch with funders to provide an update on the project. Mick George will consider an application for £35,000 to £50,000 on a £100,000 project and, as the scheme is made up of a number of individual project, it was decided to consider which project would be suitable. In addition, National Lottery indicated that £100,000 would be the maximum that they could offer when they were last approached. Consideration should be given into carrying out a survey of who would use the facility to provide evidence for the application. It was agreed that public participation is still required, and RS would put an article Barton Today giving an update on the project and asking for volunteers who could help with marketing and fund-raising. All opportunities should be explored.
- (b) Sports Specific Funding (FA/ECB/etc)** – AO advised that a meeting with the Football Foundation will be held in the next two weeks. RM advised that there could also be funding coming forward for grass roots cricket, but has no further information at present.
- (c) Other Funding** – no update.

6. Governing Body

- (a) EBS&CT** – a joint meeting of the Trust and Management Team will be held on 10 March.
- (b) Lease Agreement between EBPC and EBS&CT** – BE is now holding the signed lease. This now has to be registered with the land registry.

7. Discussion on effects of Coronavirus on finances of EBUFC, EBCC and EBS&CT and proposed action that needs to be taken – BE advised JB to look into a possible claim for business interruption through the trust's insurance.

8. Any Other Business – It was confirmed that the Football Foundation grant for the Pioneer has been received and the new changing rooms and toilet block are on order. Still need changes to lease putting forward by April – SG to chase. RS was asked to contact HMRC to clarify the position with regards VAT.

Date of Next Meeting – Tuesday 6 April 2021